

**Minutes of Meeting  
Nexus Governing Committee (NGC) Meeting 2/2018  
Productivity Nexus for Professional Services (PN-PS)**

**Date : 11 April 2018 (Wednesday)**

**Time : 10.00am-12.15pm.**

**Venue : Integrated BIM Academy, Ply Tec BIM Centre, Puchong.**

**Attendees:** see Appendix 1

<b>No.</b>	<b>Topic</b>	<b>Discussion/Decision</b>	<b>Action/Remarks</b>
1.0	Welcome Note 1.1 Welcome remark by Ts. Choo Kok Beng, PN-PS Champion	<ul style="list-style-type: none"> <li>● Ts. Choo thanked Mr. Yang and Mr. Louis for hosting the NGC meeting at Ply Tec BIM centre.</li> <li>● He commented that although PN-PS is merely four months in existence since its inception on 19 December 2017 and held its first NGC meeting on 18 January 2018, the nexus has been working like a corporation.</li> </ul>	Information  Information
	1.2 Opening Message by YBhg. Dato' Mohd Razali Hussain, Director-General of MPC	<ul style="list-style-type: none"> <li>● MPB has the task to push productivity to a higher level by educating the public on the importance of productivity.</li> <li>● MPB is a joint effort between EPU and MPC where NGC is the productivity governance for each nexus.</li> </ul>	Information  Information
2.0	Presentation of project proposals 2.1 Initial comments by PN-PS Champion  2.2 Special project: Best Practices of the Nexus  2.3 Proposal of WG1 on Workforce by Ar. Mustapha.	<p>2.1.1 Ts. Choo congratulated his NGC team for submitting their project proposals.</p> <p>2.2.1 Mr. Louis shared with the meeting Building Information Modelling (BIM) that is deemed a productivity tool for the engineering industry</p> <p>2.2.2 The meeting agreed that BIM as a best practice and productivity tool of the industry should be documented for the information of the public.</p> <p>2.3.1 The meeting accepted the proposed concept for the project entitled "Towards Higher Productivity in the AEC Industry, reducing the gap between AEC curricula and industry expectations in Malaysia</p>	Information      Mr. Loius / Ply Tec  Information

	<p>2.4 Proposals of WG2 on Technology. <i>Note: Ts. Choo mentioned both projects in the absence of WG2 Lead</i></p>	<p>2.3.2 However, the proposal needs further refinement to determine its deliverables for phase 1 &amp; 2 of project (May-November 2018)</p> <p>2.3.3 Estimated cost for both phases is RM100K</p> <p>2.4.1 The meeting agreed with the proposal of Project 1 of WG2; i.e. "Ascertaining the state of digitalisation of organisations in the sector". Estimated cost: RM40K</p> <p>2.4.2 Proposal 2 on Malaysia Premium Publishers Marketplace Association is not agreeable as per the following reasons:</p> <ul style="list-style-type: none"> <li>• More details are needed to justify the cost of RM990K</li> <li>• Tangible outcomes for MPB are not clear</li> <li>• Budget for nexus is merely to facilitate projects to address the initiatives stipulated in MPB, not to finance businesses.</li> </ul> <p>2.4.3 The meeting would consider sponsoring the consortium launching cost of RM30K as the effort to form an e-advertising consortium is in line with MPB</p>	<p>Ar. Mustapha</p> <p>Information</p> <p>En. Shaiful / Mr. Woon</p> <p>En. Shaiful / Mr. Woon</p> <p>Information</p>
	<p>2.5 Proposal of WG3 (i) on Cross-country Consortium by Ir Lai Sze Ching</p>	<p>2.5.1 The meeting advised the WG to engage MATRADE on this matter to restructure the project.</p> <p>2.5.2 MATRADE has established international networks on cross country consortium.</p>	<p>Ir. Lai</p>
	<p>2.6 Proposal of WG3 (ii) on operation metrics and KPIs.</p>	<p>2.6.1 This WG has two proposals: the first one is about evaluating the adoption of operational metrics of performance-linked KPIs among professional firms (April-Sept 2018). Estimated cost: RM90K. The second proposal is on survey and training operation metrics and performance-linked KPIs for professional services (April-October 2018). Estimated cost:</p>	<p>Information</p>

	2.7 Proposal of WG4 on Business Environment by Ir. Dr. Tan Yean Chin	<p>RM150K covering three sub-sectors: Accounting, Engineering and Architectural.</p> <p>2.6.2 Proposal one needs refinement to determine its clear deliverables. WG lead needs to submit project proposal asap.</p> <p>2.6.3 Proposal two is agreeable. However, both proposals need realignment on approach and costing to justify the total costing of RM240K</p> <p>2.7.1 Ir. Dr. Tan presented his proposal to conduct a project entitled "Growth of Professional Engineering Consultancy Services in Malaysia". Duration: Feb-April 2018. Estimated cost: RM25K</p> <p>2.7.2 The meeting is agreeable with the proposal. Project needs to clarify its deliverables</p>	<p>Mr. Lawrence</p> <p>Dr. Chew</p> <p>Information</p> <p>Ir. Dr. Tan</p>
3.0	Revisiting PN-PS activities and programs of Jan-Mac 2018	<ul style="list-style-type: none"> <li>The meeting was shown slides of PN-PS activities/ programs of Jan-Mac 2018</li> </ul>	Information
4.0	Other related matters 4.1 Outreach programs  4.2 WG-RTD 2/2018  4.3 IOSM: Best Practices mission to South Korea	<ul style="list-style-type: none"> <li>The meeting noted that programs of PN-PS had commendable media coverage in Kuching and Kota Kinabalu compared to Klang Valley. The committee suggested considering having programs outside of Klang Valley, such as Negeri Sembilan.</li> <li>Ts. Choo informed the meeting that the nexus will have its Work Group RTD 2/2018 on 19 April 2018 at PJ Hilton to discuss on respective projects further.</li> <li>The nexus secretariat informed the meeting that the IOSM that was originally planned for May 2018 had to be rescheduled to Sept subject to agreement from APO and host country</li> </ul>	<p>Information &amp; PN-PS Secretariat</p> <p>Information and NGC members</p> <p>Information</p>

	<p>4.4 APDiTs 2018 on 11-13 July 2018</p> <p>4.5 Nexus Coordinator for PN-PS Champion</p> <p>4.6 MIA Roadshow in April and May 2018</p> <p>4.7 One day Conference on enhancing productivity of Engineering, Architectural and Accounting Professional Services</p>	<ul style="list-style-type: none"> <li>• The NGC was informed that APDiTs 2018 organised by MSPC will be held in Ipoh on 11-13 July 2018.</li> <li>• The meeting agreed with the suggestion to appoint Dr. Chew Cheng Sim as Ts. Choo's nexus coordinator to assist him on NGC related matters on assignment basis, subject to the TOR of EPU.</li> <li>• The meeting was informed that MPC will participate in two MIA roadshows to promote MPB and productivity tools. The two roadshows are: 27<sup>th</sup> April in Ipoh and 15 May in Malacca.</li> <li>• This event that was suggested by MITI Minister during the Productivity Dialogue with the Engineering Fraternity on 8 March is being planned for 26 July 2018.</li> </ul>	<p>Information</p> <p>Information and PN-PS secretariat</p> <p>Information</p> <p>Information</p>
5.0	Adjournment of meeting	<p>The meeting adjourned at 1215 p.m. with a vote of thanks to the host organisation and all those who were present at the meeting.</p> <p>The next NGC meeting will be on 5 July 2018. A RAYA do and networking with Professional Services' Regulatory Bodies will be organised after the NGC meeting 3/2018</p> <p>Proposed time for meeting: 0900-1100</p> <p>Proposed time for RAYA do &amp; networking with PS professional Bodies: 1130-1400</p> <p>Venue : Bukit Kiara Golf Club (TBC)</p>	Information

Minutes of meeting prepared by:

Minutes checked and confirmed by:

Dr. Shaik Roslinah Bux  
Deputy Director, MPC  
Date: 18<sup>th</sup>. April 2018

Ts. Choo Kok Beng,  
PN-PS Champion  
Date: 20<sup>th</sup> April 2018

## Appendix 1

**Attendance List**

<p><b>NGC Members</b></p> <ol style="list-style-type: none"> <li>1. Ts. Choo Kok Beng (Champion) Immediate Past President Malaysian Service Providers Confederation (MSPC)</li> <li>2. En. Mohd Zahid Abdullah Senior Director Services Sector Development Division, MITI</li> <li>3. Ar. Mustapha Kamal Zulkarnain Pertubuhan Akitek Malaysia (PAM)</li> <li>4. Ir. Lai Sze Ching Vice President The Institution of Engineers, Malaysia (IEM)</li> <li>5. Mr. Lawrence Tan Koon Peng Malaysia Institute of Accountants (MIA)</li> <li>6. Ir. Dr. Tan Yean Chin President, The Institution of Engineers, Malaysia (IEM)</li> <li>7. Mr. Yang Kian Lock, President, BMDAM</li> </ol>	<p><b>MPC</b></p> <ol style="list-style-type: none"> <li>1. YBhg. Dato' Mohd Razali Hussain Director-General, MPC</li> </ol>
<p><b>Alternate NGC Members</b></p> <ol style="list-style-type: none"> <li>1. Pn. Amizah Ismail Deputy Senior Director of Business Services &amp; Supply Chain Innovation Division, MIDA</li> <li>2. Mr. Louis Tay Chee Siong Council Member MSPC</li> </ol>	<p><b>MPC PN-PS Secretariat</b></p> <ol style="list-style-type: none"> <li>1. Dr. Shaik Roslinah Bux PN-PS Programme Manager,</li> <li>2. Pn. Shahidah Samsudin PN-PS Project Manager</li> <li>3. Pn. Cham Yin Hwa PN-PS Secretariat</li> <li>4. En. Khalieff Fathiee, PN-PS Secretariat</li> </ol>
<p><b>Also in-attendance</b></p> <ol style="list-style-type: none"> <li>1. Tuan Syed Sahibul bahri Syed Abdul Hamid, Manager, Construction &amp; Business Services Section</li> </ol>	<p><b>Also in-attendance</b></p> <ol style="list-style-type: none"> <li>2. En. Muhamad Amin, Assistant Director, MIDA</li> </ol>
<p><b>Absent with Apologies</b></p> <ol style="list-style-type: none"> <li>1. Pn. Roeslina Abbas Director Business Services &amp; Supply Chain Innovation Division, MIDA</li> </ol>	<ol style="list-style-type: none"> <li>2. Mr. Saifubahrim Mohd Saleh Malaysian Inc</li> <li>3. Pn. Rusiah Mohamed, Director Construction &amp; Business Services MATRADE</li> </ol>